

## **Burneside Parish Council**

Clerk: Kevin M Price

Braeside, Low Greenhills, Crook, Kendal, Cumbria. LA8 8LA.

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26th April 2021

Dear Councillors,

The Annual Assembly of the Parish Meeting for Strickland Ketel and Strickland Roger will be held by ZOOM on Tuesday 4th May 2021, at 7pm.

Councillors are summoned to attend the Annual Meeting of Burneside Parish Council to be held immediately following the Annual Parish Meeting.

***Kevin Price is inviting you to a scheduled Zoom meeting.***

***Topic: Burneside Parish Council***

***Time: May 4, 2021 07:00 PM London***

***Join Zoom Meeting***

***<https://us02web.zoom.us/j/84294034846?pwd=UVJ2aWJYS0Y4TUVTTkxLcDRwUGZrUT09>***

***Meeting ID: 842 9403 4846***

***Passcode: 790150***

Yours sincerely,

*Kevin M Price*

Kevin M Price. Parish Clerk.

### **AGENDA – ANNUAL PARISH MEETING:**

*(This is a PUBLIC meeting – NOT a Council meeting)*

1. Welcome by the Chairman of Burneside Parish Council – Councillor Pennie Ridyard
2. Apologies for absence.
3. Minutes of the 2019 Annual Parish Meeting (circulated)
4. Matters arising from the minutes.
5. Chairman's Report on 2020-21
6. County and District Council Reports.
7. Open Forum for any matters of interest or concern to be raised.

### **AGENDA – ANNUAL PARISH COUNCIL MEETING**

1. **Election of Chairman** – to elect a Chairman for 2021-22
2. **Apologies for absence** - to receive apologies for absence from Councillors unable to be present at this meeting.

3. **Requests for Dispensations** - The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
4. **Declarations of Interest** - to receive declarations by elected and co-opted members of interests in respect of items on this agenda.
5. **Appointment of Vice-Chairman** – to appoint a Vice-Chairman for 2021-22
6. **Minutes of the last meeting** - to approve, if thought fit, and sign as a true record, the minutes of the meeting held on 6th April 2021 (circulated).
7. **Council Vacancies** - to consider any expressions of interest in the two vacancies.
8. **Updates** - to receive *brief* updates on any matters currently in hand.
9. **Sub-groups of the Council/Representatives** - to consider appointing representatives to the following groups:

- Traffic Management
- Biodiversity & Sustainability
- Projects
- Flood Action
- Bryce Institute
- Lakes Line Rail User Group/Community Rail Partnership
- Footpaths Group

**10. Financial business:**

- a. To note the Interim Accounts for 2020-21 (to be circulated)
- b. To note the cash and budget statements (to be circulated) and to approve retrospectively any payments made.
- c. To authorise the Chairman and Clerk to sign Parts 1 and 2 of the Annual Return for 2020-21 (to be circulated)

**11. Communications to the Council** - to consider if the amount of email correspondence can be reduced and to agree guidance on what should be kept/circulated - Councillor Armer.

**12. Planting in memory of HRH Prince Philip** - to consider planting an Oak along with plaque in memory of HRH Prince Philip - Councillor Will Huck.

**13. Occupation Road to Potter Fell** - to look at problems regarding parking, the state of the verges and litter - Councillor Julie Huck.

**14. Footpath issues** - to consider if anything can be done about the footpath safety issues raised by Stewart Menzies (circulated to Councillors).

**15. Cycle racks** - to consider providing cycle racks in the village - Councillor Ridyard.

**16. Burneside Residents Association** - to receive a report from the Councillors delegated to meet with the Resident's Association.

**17. Planning matters:**

*a. To consider the following applications:*

7/2021/5300 Bannel Head, Green Hill, Windermere Road, Kendal. Rear extension and re-roofing to an existing bungalow.

SL/2021/0330 Seal Bank, Lane Foot, Windermere Road, Kendal. Replacement windows/ doors, new rooflights and new flue.

SL/2021/0364 Rear garden of 1 Kent Bank, Bowston. Application for Outline Planning Permission (all matters reserved) for the erection of a detached dwellinghouse and garage

*b. To note the following comments, submitted by the Clerk under his delegated authority, since the last meeting:*

SL/2021/0264 2 Holme Houses, Burneside. Creation of off road parking area. Approval recommended.

**18. Traffic issues** - to receive the report on the meeting with CCC Highways on 16th October 2020, in response to the Council's concerns regarding traffic issues.

**19. Re-claiming of disused/underused buildings in the parish** - to consider further how disused/underused buildings in the parish might be reclaimed (Councillor Notley).

**20. Neighbourhood Plan** - to receive an update from Councillor Ridyard (if available)

**21. Open Forum** - to receive items of interest from Councillors for brief discussion – but none requiring a resolution – and any issues the Clerk wishes to report on.

**22. Date of the next meeting** - provisionally Tuesday 1st June 2021 by ZOOM at 7pm.