

## **NEIGHBOURHOOD PLAN STEERING GROUP MEETING FOR LAND ALLOCATION**

**13 December 2016**

### **Present**

Tony Hill	Chair
John McCurdie	Secretary
Alan Thompson	Community Monitor
Claire Ellwood	
Jannice Wilkinson	
David Ginsberg	
Patrick Willink	
Chris Granger	
Sue Cook	
Mark Cropper	

### **Introduction**

Tony said that Nigel's paper and the Call for Sites document had been circulated. The Parish Council has approved the work to date and Tony reminded the group that the Council is ultimately responsible for the Neighbourhood Plan. The Environmental Assessment is now back with SLDC, awaiting feedback. Tony is hoping that all work resulting from the Environmental Assessment can be done within our team under the leadership of Nigel McGurk.

### **Timetable**

Tony gave a preliminary timetable of the expected timetable of work, but with the warning that it was likely to change:

15 Dec 2016	Burneside Community Energy presentation
19 Dec 2016 – 31 Jan 2017	Parish Council sends out Call for Sites (it must do this under National Guidelines)
9 Jan 2017	Steering Group Meeting (to include Nigel McGurk)
Feb 2017	After assessment of sites, Formal Community Consultation
	Nigel to start critical assessment and report to

	Parish Council
Feb – Mar 2017	Land Allocation consultation with community. This will be a professional presentation
Feb – Mar 2017	Early draft of Neighbourhood Plan from Nigel
Mar – May 2017	Further work on Habitats Regulations Assessment and Sustainability Appraisal
Mar – May 2017	Draft Neighbourhood Plan

Tony said that he wanted the body of work completed by May, in readiness for the changeover of the Parish Council Chairmanship.

The Call for Sites will be delivered locally, and appear on SLDC and LDNPA websites, parish newsletters, etc. Mark expressed a desire to "crisp it up", and the designs will be discussed.

### Discussion on sites

There was a general discussion about sites and what should or should not be included. The overall summary of the discussion was:

- |                   |   |
|-------------------|---|
| General           | <p>Emphasise that the Neighbourhood Plan lasts for 15 years, so that sites being discussed may not see any development for several years.</p> <p>Inclusion does not mean that development will occur.</p> <p>Exclusion does not mean that development can not occur.</p>                                  |
| Contentious sites | <p>All sites should be included, whether contentious or not, and Nigel should score them initially.</p> <p>Sites must have the approval of the Parish Council.</p> <p>The team must be involved, with no individual efforts.</p> <p>A consensus is needed.</p>  |
| Resolutions       | <p>The Steering Group map and Mark's later map should be merged.</p> <p>A consistent labelling system should be adopted.</p> <p>Nigel will carry out an initial assessment of the current suggestions.</p> <p>All land held in trust will not be offered for sale until the overall plan is in place.</p> |

## **Tasks**

The team was grouped in pairs to consider allocated sites and score them according to Nigel's scoring method using categories and weighting (see Burneside Land Allocation Assessment Nov 16-1 – a PDF document). Since the sites are to be given new designations, the assignments will be listed in a separate document.

## **Next Meeting**

Planned for 9 January 2017, but will be confirmed.

John McCurdie

Secretary, Burneside Neighbourhood Plan

21 December 2016