

Minutes of a meeting of Burneside Parish Council held at St Oswald's Church Room, Burneside, on Tuesday 3rd April 2018 at 7pm.

Present were Councillors Gayle Howarth (Chairman), William Huck, Anne Hutton, Derrick Wade and Ian Walker, PCSO Hayley Newman, seven members of the public and Parish Clerk Kevin Price. Apologies for absence were received from Councillors Brian Ridyard and Pennie Ridyard.

**18/40 Requests for Dispensations:** None.

**18/41 Declarations of Interest:**

Councillors Howarth and Wade declared an interest in any matters relating to the Burneside Residents Association, as members of the committee.

**18/42 Minutes:**

The minutes of the meeting held on 13th March 2018, having been circulated were accepted as a true record and signed by the Chairman.

**18/43 Public participation:**

- a. In response to a question, the Clerk agreed to make enquiries regarding the recent visit of HRH Prince Charles to Burneside, as to whether the protocol was observed by the Mayor of Kendal in not wearing his chain of office without notifying Burneside Parish Council first.
- b. Stewart Menzies reported on plans to form a group to walk the parish footpaths. The Clerk is making enquiries with the Council's insurers in order to confirm that cover is operative for this activity.

**18/44 Police Report:**

PCSO Hayley Newman said there had been one incident of criminal damage to a vehicle and the usual 'scams' continue to operate in the parish. Other matters discussed were the danger to children at various locations in the parish, parking at Howgill Close and parking at the Bryce Institute. It was wondered if Councillor Collins has any funding in his budget for any of these issues.

**18/45 Correspondence:**

- a. Millennium Green grasscutting (minute 18/31d refers). The Clerk is awaiting a full response from the contractor.
- b. The Council has received a grant of £1,873.04 from the Transparency Fund. This is to enable the Council to be fully compliant with the Transparency code.
- c. Geoffrey Marvin had reported problems on the footpaths both at Carus Green and Whitefoot. Councillor Walker has reported these issues and is awaiting a response.
- d. Geoffrey Marvin had clarified the position regarding the bus stops in the parish and drew the Council's attention again to the precarious state of the Steeles Row shelter.

**18/46 County and District matters:** None.

**18/47 Sub-groups of the Council/Representatives:**

- a. **Traffic Management:** The Chairman reported as follows:
  - i. Stage one - Back Lane to Burneside Hall to Bowston. All passing places are to be widened and lengthened and all signs are to be inspected tomorrow.
  - ii. On 9th April work will commence on Sharpes Lane to deal with flood water and re-surfacing.
  - iii. Councillors Huck and Hutton are dealing with other issues relating to traffic and it was agreed that a speed study is needed again. Councillor Collins will be approached regarding this.
- b. **Projects.** No report.
- c. **Flood Action:** Councillor Wade has been promised 28 orange bags to provide first aid for flooding incidents.
- d. **Bryce Institute.** The minutes of the committee meetings are now being circulated to Councillors.
- e. **Lakes Line Rail User Group/Community Rail Partnership:** Roger Leather gave a full report, much of this had been circulated to Councillors. This included the vision document 20/30 for the line's future., the fact that the helpline on the station does not work and the promised ticket machine is still awaited. There is a gap of 50 yards in the lighting on the approach to the station and this could be considered by the Council at a future meeting, due to the danger presented, especially in the winter months. The Chairman thanked Roger for all his work and for the full report. He had also attended three meetings of LLRUG and the CRP.
- f. **Footpaths group:** Councillor Walker and Stewart Menzies reported as follows:
  - i. They had visited Shepherd Green, in response to recent correspondence but this is a private issue concerning the diversion of the river and the Council can take no action.
  - ii. There is nothing further to report regarding the reinstatement of the bridge at Hagg Foot.
  - iii. Sir James Cropper had been visited with regard to the underpass (minute 18/.28e refers). He is to speak to Mark Cropper and a response is awaited.

**18/48 Abandoned Neighbourhood Plan:**

This cannot be reinstated until at least May. The information requested from former Councillors has all been received. The Clerk is following up a Freedom of Information Request with the provider of services for the abandoned Plan.

### **18/49 Parish Council website:**

The Council website is ready to go live tomorrow. It was agreed that contact with Councillors will usually be via the Clerk and the telephone numbers of Councillors will not appear on the website. Councillor Pennie Ridyard has received some training from A2A and Councillor Huck agreed to contact A2A, with a view to being able to keep the site up to date.

### **18/50 Finance:**

*It was resolved to pay the following accounts:*

|                            |         |  |
|----------------------------|---------|--|
| CALC                       | £70.00  | Councillor training (GDPR)   |
| Lakes Line Rail User Group | £13.00  | Annual subscription  |
| Andrew Thould              | £60.00  | Window cleaning bus shelters   |
| Anne Hutton                | £16.20  | Travelling expenses (training)   |
| K M Price                  | £107.95 | Additional salary (March)  |
| K M Price                  | £141.89 | Quarterly expenses to 31st March, including use of home office and travel. |

### **18/51 Planning:**

- a. *The following decisions, notified to the Council by the Planning Authorities, were noted:*

SL/2018/0018 6 Meadow Close, Bowston. Single storey front extension. Granted.

SL/2017/0007 James Cropper PLC, Burneside Mill. Siting of an additional portacabin unit. Granted.

- b. *The following application was considered and approval recommended::*

7/2018/5175 and 5176 High Hundhowe, Burneside. Reinstatement following fire.

- c. Two further planning applications had been received which arrived too late for inclusion on the agenda. It was resolved that the Clerk will comment on these, under his delegated authority.

### **18/52 Burneside Residents Association:**

Councillor Howarth reported as follows:

- North West Ambulance service is to look at the site outside St Oswald's Church for a possible defibrillator
- The funding available for the Flood Action group has now increased to £1,100.

- c. The Association are funding a bench outside St Oswald's Church and will donate this to the Council, to enable permission to be granted by CCC Highways for the bench to be sited there.
- d. There is an open meeting at the Cricket Club on 12th April from 3 to 7pm, regarding the replacement Ford Bridge.
- e. The Cricket Club are willing to open up their facilities for youth services during the school holidays.

#### **18/53 Bus shelter at Steeles Row:**

Councillor Wade is awaiting a quotation from a local firm to repair the shelter and agreed to follow this up as a matter of urgency. In the meantime the shelter is cordoned off to ensure public safety. A new bus shelter would cost around £3,000 plus VAT. The Clerk has asked for clarification from the Council's insurers as to liability issues.

#### **18/54 Possible bus shelter opposite St Oswald's Church:**

Councillor Hutton had looked into the possible funding by a Communities Grant that might be available for such a project and had contacted CCC. New funding is awaited so this is put on hold for the present.

#### **18/55 Public Space Orders:**

After a full discussion concerning the advisability of making Public Space Orders, it was resolved that, as dog fouling signs are already in place, there is no immediate need to do this.

#### **18/56 Play Area safety:**

The Residents Association had been in touch with Jeannie Harper and remedial work had commenced within 24 hours (minute 18/38e refers).

#### **18/57 Transport to Croppers PLC:**

The Chairman has met with Mark Cropper and invited him to attend a future meeting of the Council in order to meet new Councillors and to discuss relevant issues. The Clerk will formally invite him to the June meeting.

#### **18/58 General Data Protection Regulation:**

Further information is still awaited from CALC and NALC. It is not yet known if a Clerk will be able to function as the Data Protection Officer (with suitable training) or not. This will be an agenda item for the next meeting.

#### **18/59 Attendance at District Association Meetings:**

It was resolved that attendance of CALC District Association Meetings will be on a rota basis, Councillor Howarth agreeing to attend the next meeting.

**18/60 Digest of minutes:**

Councillor Hutton agreed to be responsible for this month's digest.

**18/61 Open Forum:**

- a. Councillor Huck said he is still awaiting a further response from SLDC regarding the grass at Holme Houses which he reported (minute 18/38d refers). He also reported on the recent drainage work on the footpath to Bowston, where the topsoil has not been replaced.
- b. It was resolved to make 'Dapper Dick Award' an agenda item for the next meeting.

**18/62 Date of the next meeting:**

***Tuesday 1st May 2018 at St Oswald's Church Room, Burneside. (This will be preceded by the Annual Assembly of the Parish Meeting, which will commence at 7pm).***

*The meeting closed at 8.40pm.*

*Signed:*

*Dated:*