

BURNESIDE NEIGHBOURHOOD PLAN

TIMETABLE/COSTS NOTE

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Potential Timetable (indicative only)

- **February 2016:** Meet with Parish Council / agree Steering Group membership
- **February/March 2016:** Agree Neighbourhood Area boundary. Make application to SLDC for Neighbourhood Area/Neighbourhood Plan status. Likely to be granted within c3 months, progress can be made in interim.
- **Spring 2016:** Turn existing Reports/Info into “Vision Plus” (background document for first Draft Neighbourhood Plan). Details provided to SLDC for Scoping Assessment. SLDC likely to take 13 weeks for Scoping work/consultation and then require a Sustainability Assessment.
- **Summer 2016:** Consultation and Questionnaires on Vision Plus completed (include an Open Day); Meet with SLDC; Write draft Plan; Start Sustainability Assessment. Undertake any Reports requested by SLDC, further to identification in their Scoping Assessment.
- **Autumn 2016:** Complete Draft Plan. Complete Sustainability Assessment. Undertake consultation on Sustainability Assessment and formal 6 week consultation on draft Plan (led by Steering Group for Parish Council and include an “Open Day”)
- **Winter 2016/2017:** Produce Submission Plan. Produce Basic Conditions and Consultation Statements. Submit Plan and Statements to SLDC. SLDC undertakes formal 6 week consultation. Plan examined. Examiner recommends progress to Referendum. Hold Referendum (date to be agreed with SLDC).

Erimax input/costs (indicative only)

I suggest Erimax input comprises:

- Initial meeting(s) with Steering Group/agree timetable/apply for Neighbourhood Area (estimate 1.5 days)
- I work with Noel Farrer to produce “Vision Plus” and take this through the Steering Group; to include meetings with key individuals (estimate 5 days)
- Lead public consultation with Noel Farrer (with Steering Group) on Vision Plus. Produce Questionnaires. Assess responses. Write draft Plan (estimate 6 days)

- Produce Sustainability Assessment and any additional reports required by SLDC (unless they require other specialist input) (estimate 5 days).
- Lead Draft Plan consultation with Noel Farrer (with Steering Group) & Sustainability Assessment consultation (estimate 3 days)
- Produce Submission Plan, Basic Conditions and Consultation Statements (estimate 6 days)

All Erimax input would be by Nigel McGurk. Nigel's standard rate is £190 per hour plus VAT (£1425/day).

If 20 days undertaken by Erimax, rate * 20% reduction applies, thus $20 * 1425 * 0.80 = £22,800$

For a steer, national co's charge c.£10,000 for a standard Sustainability Appraisal. I'd suggest that, once SLDC have reported on the Scoping Assessment, we'd have a clear indication of what the Sustainability Assessment would need to comprise and price comparisons can be made.

At this stage, it is anticipated that professional advisors can reasonably be limited to Noel Farrer and Nigel McGurk.