

Minutes of a meeting of Burneside Parish Council held at St Oswald's Church Room, Burneside, on Tuesday 6th February 2018 at 7pm.

Present were Councillors Gayle Howarth (Chairman), Nigel Byrom, William Huck, Ann Hutton, Brian Ridyard, Pennie Ridyard, Derrick Wade and Ian Walker, County Councillor Stan Collins, eight members of the public and Parish Clerk Kevin Price. Apologies for absence were received from PCSO Hayley Newman.

The Chairman welcomed Councillor William Huck to his first meeting. He then signed the Declaration of Acceptance of Office form.

18/1 Public participation:

- a. Dr Stewart Menzies reported on recent footpath issues. The footpath between the station and the A591 ends in a layby near Gateside Farm. There is, however, an underpass provided for farmers next to the farm and the landowner is amenable to this being used by pedestrians. The Council's footpath report from 1991 has been studied and Dr Menzies is happy to continue in his role liaising with the Council. There will be a standing agenda item at future meetings.
- b. There are serious concerns at over-parking outside the Bryce Institute, especially at pantomime time. PCSO Hayley Newman has been asked to investigate the possibility of imposing permanent restrictions on parking there. and liaison is continuing with the Bryce committee. The Clerk agreed to contact the PCSO and ask for feedback about this issue.
- c. Concerns were expressed at the dangerous parking of a trailer and three cars on Hollins Lane and the need for double yellow lines to be placed there. Councillor Collins agreed to look into this and report back to the next meeting, when it will be an agenda item.

18/2 Requests for Dispensations: None.

18/3 Declarations of Interest:

Councillors Howarth and Wade declared an interest in Agenda item 14, as members of the Burneside Residents Association committee.

18/4 Minutes:

The minutes of the meeting held on 7th December 2017, having been circulated were accepted as a true record and signed by the Chairman.

18/5 Police Report:

The Police Report had been emailed and had been circulated to Councillors. Advice was given regarding accessing crime figures, crime prevention and Cumbria Community Messaging.

18/6 Correspondence:

- a. It was resolved not to enter into a service agreement for the Council's laptop computer.
- b. The Clerk had sent letters of thanks to all former Councillors and had received replies from most. Some had specifically asked that their good wishes be conveyed to the new Council.
- c. All former Councillors had been asked for the return of any files, etc, they were holding which belonged to the Council (minute 17/182c refers). Whilst a Freedom of Information request had been dealt with, all those contacted declared they had no material to return.

18/7 County and District matters:

Councillor Collins reported as follows:

- a. The contract for the rebuilding of Ford Bridge has now been let. The contractor is Eric Wright and the bridge will be sited at 70% above the '100-year event level'. It will be a concrete arch bridge and construction should begin in early May.
- b. Repairs to Low Groves Road and Sharpes Lane are scheduled.
- c. The drain on Bridge Street is proving difficult to clear.
- d. The increase in Council Tax is likely to be around 3.99%, including an extra 2% for Adult Social Care.
- e. There may be a trial of an increase in Council Tax for second homes.

18/8 Sub-groups of the Council/Representatives:

- a. **Traffic Management.** The Chairman gave a resume of the work recently carried out, especially in relation to improvements at Hollins Lane. Councillor Hutton expressed an interest in becoming involved in this group and she agreed to discuss the work involved with the Chairman and Councillor Huck
- b. **Projects.** Councillor Byrom is supporting and encouraging the Residents Association with their projects. A new site is required for the notice board at Bowston and this will be an agenda item for the next meeting. Enquiries will be made as to the future of the village telephone kiosk.
- c. **Flood Action.** Councillor Wade is exploring the possibility of funding from New Progress Housing. Councillor Collins may be able to assist by using some of his remaining funds for this financial year.
- d. **Bryce Institute.** The Clerk will ask that the minutes of committee meetings are sent to him so that a report can be given to the Council.
- e. **Lakes Line Rail User Group/Community Rail Partnership.** Roger Leather has been very active and his reports will be circulated to Councillors. Talks continue regarding the possibilities of dualling the line to provide a passing place and also the re-locating of the station.

- f. **Footpaths group.** Councillor Walker agreed to work with Dr Stewart Menzies on any footpath work in the parish.

18/9 Abandoned Neighbourhood Plan:

Councillor Pennie Ridyard said that there is not a lot to report at present. No files had been received from former Councillors but the Clerk had agreed to extract all the files on the Council's memory stick and any relevant emails. This is an ongoing work. She had been in touch with Debbie Storr at SLDC but it appeared there was little action that could be taken. This project is now likely to lead to a Community-Led Plan being produced.

18/10 Parish Council website:

A quotation from A2A in the sum of £300 plus VAT was accepted. The Clerk will liaise with the Chairman to set this up.

18/11 Finance:

- a. *It was resolved to pay the following accounts:*

Andrew Thould	£40.00	Bus shelter cleaning
K M Price	£232.18	'Extra hours' salary November to January
K M Price	£230.48	Quarterly expenses to 31st December, including use of home office and travel.
Chris Rabone House and Gardens Ltd	£72.00	Litter pick/leaf clearance (Millennium Green)

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(Former Councillor Jannice Wilkinson had pointed out that this work had not been commissioned by the Millennium Green trustees - it was agreed to keep an eye on any future invoices for additional work)

- b. The monthly cash and budget statements were noted.
- c. A new Internal Auditor will need to be in place by the end of March. A name was suggested, which the Clerk will follow up.

18/12 Planning:

- a. *The following decisions, notified to the Council by the Planning Authorities, were noted:*

SL/2017/1010 Land at 1 Kent Bank, Bowston. Erection of detached dwelling house & garage. Withdrawn.

SL/2017/0924 Bowston Garage, Bowston. Change of use of part of building site to bar, deli counter, indoor and outdoor seating areas and external alterations (Class A4). Granted.

SL/2017/1120 Bowston Garage, Bowston. Discharge of condition 14 (noise management plan) attached to planning permission SL/2017/0924. Granted.
7/2017/5592 Cocks Close, Garnett Bridge. Extension and alterations to farmhouse. Conversion of barn into one holiday unit with extension, with new package sewage treatment plant. Granted.

b. The following applications were considered and approval recommended:

SL/2018/0007 James Cropper PLC, Burneside Mill. Siting of additional portacabin unit.

SL/2018/0018 6 Meadow Close, Bowston. Single storey front extension.

c. Councillor Byrom had met with Mr Mick Notley to visit the site at Houseman Tenement Farm (minute 17/161a refers), but the planning application had subsequently been refused.

18/13 Burneside Residents Association:

There is a lot of activity at present and a Community Day is being planned for 24th February at the Cricket Club. Funding is being sought for the provision of eight bins, which will need to be match-funded. South Lakes Housing are funding an event at the Cricket Club on Friday 16th February.

18/14 General Data Protection Regulation:

There is little further to report at present. CALC is arranging a course on 7th and 8th March in Penrith and Newby Bridge respectively. Councillor Hutton is booked to attend.

18/15 Hagg Foot Bridge:

The Chairman and Clerk are dealing with enquiries regarding the reinstatement of this bridge. Councillor Collins agreed to make investigations.

18/16 BARN:

It was agreed to defer this matter for around six months, due to the amount of work the Council has at present.

18/17 Councillors and Social Media:

The Clerk said this document is now ready for uploading to the new website, once this has been set up.

18/18 Digest of minutes:

Councillor Pennie Ridyard agreed to be responsible for producing a digest of these minutes for the Parish Newsletter.

18/19 Open Forum:

- a. There is a community event in Staveley on Thursday of this week from 2 to 7pm, regarding flood action.
- b. Temporary road signs in the village are constantly being blown over. The Council was assured that these will be removed once the main signage is in place.

The following agenda items for the next meeting were noted:

- a. To consider a contribution towards the Community Day being arranged by the Burneside Resident's Association on 24th February. Funding has already been applied for from New Progress Housing.
- b. To consider repairing the bus shelter at Steeles Row.
- c. To consider a new site for the notice board at Bowston.
- d. Revision of Standing Orders and Financial Regulations.

18/20 Date of the next meeting:

***Tuesday 13th March 2018 at 7pm at St Oswald's Church Room, Burneside
(Please note this is the second Tuesday in the month on this occasion).***

The meeting closed at 9.15pm.

Signed:

Dated: