

Minutes of a meeting of Burneside Parish Council held at St Oswald's Church Room, Burneside, on Thursday 7th December 2017, at 7pm.

Present were Councillors Nigel Byrom, Gayle Howarth, Pennie Ridyard and Derrick Wade, County Councillor Stan Collins, 12 members of the public and Parish Clerk Kevin Price. Apologies for absence were received from PCSO Hayley Newman, William Huck and a greeting, including apologies for absence, was read from Mr and Mrs Geoffrey Marvin.

Councillor Derrick Wade took the Chair for the first part of the meeting.

17/161 Public participation:

- a. Mr Mick Notley spoke concerning planning application SL/2017/0978 (Land at Houseman Tenement Farm, Burneside) and the Council's comments (agenda item 17c). It is understood that a number of neighbours are opposed to this application on the grounds of the likely flooding and the building on agricultural fields. Councillor Byrom agreed to meet Mr Notley at the site and will report back.
- b. The problem was highlighted of lorries coming into the village and being unable to find the Mill due to the lack of signage. Some of these vehicles have been seen reversing over grassed areas and not only is it causing damage but is dangerous as well. It was agreed that additional signs are needed from Hollins Lane. Some of the confusion may be caused by the use of satnavs.

17/162 Casual Vacancies:

There had been four applications for co-option. These were taken separately, being proposed, seconded, and unanimously agreed:

*William Huck
Anne Hutton
Brian Ridyard
Ian Walker*

They were all welcomed to the Council and signed the Declaration of Acceptance of Office. It was resolved that William Huck can sign his Declaration at the next meeting.

17/163 Election of Chairman:

Councillor Gayle Howarth was elected to serve until May 2018. She then signed the Declaration of Acceptance of Office and took the Chair.

17/164 Appointment of Vice-Chairman:

Councillor Pennie Ridyard was appointed Vice-Chairman to serve until May 2018.

17/165 Requests for Dispensations: None.

17/166 Declarations of Interest:

Councillors Howarth and Wade declared an interest in Agenda item 16d, as members of the Burneside Residents Association committee.

17/167 Minutes:

The minutes of the meeting held on 2nd November 2017, having been circulated, were accepted as a true record and signed by the Chairman, with a small amendment in 17/144b, with the addition, in the first sentence of the word 'some', to read 'some of the Bowston residents'. There was a request to delete minute 17/144a from the minutes, but this was disallowed by the Clerk as the previous meeting had assented to its inclusion.

17/168 Former Councillors:

It was unanimously resolved that the Clerk should write to each of the former Councillors who resigned at the last meeting, thanking them for their hard work and contributions.

17/169 Police Report:

The Clerk read the Police Report. There had been one burglary in the parish and three reports of a suspicious vehicle.

17/170 Correspondence:

The Clerk alerted the Council to the forthcoming new Data Protection and Data Regulations which come into force in May 2018. It will affect all Parish Councils and it will be required for this Council to register with the Information Commissioner and to appoint a Data Protection Officer (either from within the Council or elsewhere). CALC are advising Councils and will be running a one-day course at the beginning of March, together with workshops on other dates. The Clerk will keep Councillors up to date on developments. Councillor Hutton agreed to attend the course in March.

17/171 County and District matters:

Councillor Collins reported as follows:

- a. LLRUG/LLCRP have done a lot of good work and consideration is being given to the re-locating of both Burneside and Staveley stations.
- b. A contractor has been appointed for the replacement of Ford Bridge. Councillor Collins has emphasised this must be a single span bridge.
- c. An additional 2% of Council Tax will be levied to fund adult social care.
- d. There is to be a community consultation for future emergency flood action. Nick Raymond of CCC Highways is liaising with the Burneside Residents Association.
- e. Councillor Keith Hurst-Jones has resigned as District Councillor for this Ward.

17/172 Sub-groups of the Council/Representatives:

Traffic Management: - the Clerk will provide a brief synopsis of this group's recent work, to be circulated to Councillors in time for the next meeting.

Projects - Councillor Byrom will continue to co-ordinate.

Flood Action - Councillor Wade will continue to co-ordinate.

Bryce Institute - it was resolved to ask the Bryce Institute committee to provide a brief report from time to time.

Lakes Line Rail User Group/Community Rail Partnership - Roger Leather

Footpaths - to be considered at the next meeting.

17/173 Abandoned Neighbourhood Plan:

Councillor Pennie Ridyard will lead on this matter. It was resolved to make contact with SLDC regarding a possible future reinstatement of the Neighbourhood Plan, although it is accepted that no resolution regarding this could be made until May 2018.

17/174 Parish Council website:

The Chairman and Clerk had spoken to Debbie Storr, Monitoring Officer at SLDC, and the general advice was that the Council should have a new website set up, that will fulfil the basic legal requirements under the Transparency Code. The Clerk agreed to contact A2A of Milnthorpe, as they have set up sites for a number of other Parish Councils in this area.

17/175 Finance:

a. *It was resolved to pay the following accounts:*

Chris Rabone House and Garden		
	£168.00	Grasscutting (Millennium Green)
CALC	£24.50	Good Councillor booklets (7)
CALC	£35.00	Councillor training (Gayle Howarth)
Andrew Thould	£20.00	Bus shelter cleaning (noted)
William Bell	£300.00	Replacing coping stones (noted)
St Oswald's PCC	£127.50	Newsletter contribution (noted)
St Oswald's PCC	£120.00	Hire of room for meetings (noted)
St Oswald's PCC	£30.00	Hire of room for NP meeting (noted)
Bryce Institute	£13.50	Hire of room for NP meeting (noted)

b. The monthly cash and budget statements were noted.

c. The Council will require a new Internal Auditor before March 2018.

- d. It was unanimously resolved to set aside £1,500 in the Precept for 2018-19 for the provision of additional salt and litter bins in the parish, as requested by the Burneside Residents Association. (Councillors Howarth and Wade left the room while this was being considered).
- e. A quotation from Andrew Thould for more frequent cleaning of the bus shelters, in the sum of £60 per quarter, was accepted. The Hollins Lane shelter will be cleaned monthly and the other shelters quarterly.
- f. It was agreed to obtain quotations for the grasscutting at the Millennium Green during 2018, for consideration at the next meeting.
- g. After consideration of the Budget Report prepared by the Clerk, it was resolved that this Council makes a Precept upon South Lakeland District Council in the sum of £25,148 for the financial year 2018-19. This represents an increase of 2.13%.

17/176 Planning:

- a. *Additional information provided (emailed to Councillors) in respect of the following application was considered but it was resolved to make no further comment:*

7/2017/5592 Cocks Close, Garnett Bridge. Extension and alterations to farmhouse. Conversion of barn into one holiday unit with extension.

- b. *The following decision, notified to the Council by the Planning Authority, was noted:*

SL/2017/0928 Burneside Cricket Club, Hollins Lane. Discharge of conditions 3 (construction method statement) & 4 (tree planting) attached to planning permission SL/2017/0537. Partial discharge granted.

- c. *The following comments, submitted to the Planning Authority by the Clerk under his delegated authority, since the last meeting, were noted:*

SL/2017/0978 Land at Houseman Tenement Farm, Burneside. Erection of dwelling. It seems that the drainage report is incomplete, the environmental health report is not favourable at this time and the plans are too vague regarding the type of dwelling. However, subject to the conditions on the sewerage report being met and no other concerns identified, the Council would recommend approval.

SL/2017/1010 Land at 1 Kent Bank, Bowston. Erection of detached dwelling house & garage. Approval recommended.

17/177 Burneside Residents Association:

This had largely been covered earlier in the meeting.

17/178 Ford Bridge re-instatement:

This has already been covered by Councillor Collins earlier in the meeting.

17/179 B4RN:

Discussion on this matter was deferred to the next meeting.

17/180 Councillors and Social Media:

Councillor Howarth had circulated a draft document, which was acceptable to the Council. The Clerk will set the document out clearly and this will be circulated for approval at the next meeting.

17/181 Digest of minutes:

The Clerk agreed to be responsible for the digest of the minutes of this meeting for the Parish Newsletter.

17/182 Open Forum:

- a. It was resolved to revise the Council's Standing Orders and to seek advice from CALC if there are any proposed amendments. A document will be produced and circulated before the next meeting.
- b. There is a Flood Action Plan meeting at the Cricket Club on Thursday 14th December at 7pm.
- c. The Clerk agreed to ask former Councillors for the return of any files, etc and 'intellectual' property belonging to the Council, to be returned.

17/183 Dates for 2018 meetings:

The following dates were agreed (these have now been confirmed):

(all Tuesdays at 7pm):

6th February
13th March
3rd April
1st May Annual Meetings
5th June
3rd July
4th September
2nd October
6th November
4th December Precept Meeting

(The Chairman apologised to Councillors and members of the public present that the meeting had already gone on slightly over the 9pm specified in the Council's Standing Orders).

PART 2:

It was resolved, under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public, due to the confidential nature of the business to be discussed:

17/184 Additional payments to Clerk:

It was resolved, in view of the extra hours being worked at present by the Clerk, to increase his monthly hours from 42 1/2 monthly to 52 1/2 monthly, with effect from 1st November 2017. This decision is to be reviewed after six months, ie at the Council's May meeting.

The meeting closed at 9.20pm.

Signed:

Dated: